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|  | | | | | | **Trustees' Annual Report for the period** | | | | | | | | | | | | | | | |  | | | |
| **From** | | Period start date | | | | | | | To | Period end date | | | | | |
| Day  01 | Month  04 | | | | Year  2021 | | Day  31 | Month  03 | | | | Year  2022 |
|  | | | | | | | | | | | | | | | | | | | | | | | | | |
| Section A Reference and administration details | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Charity name** | | | | | | | | | | Border Marches Early Music Forum | | | | | | | | | | | | | | | |
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| **Other names charity is known by** | | | | | | | | | | BMEMF | | | | | | | | | | | | | | | |
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| **Registered charity number (if any)** | | | | | | | | | | 512160 | | | | | | |  | | | | | | | | |
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| **Charity's principal address** | | | | | | | | | | Mrs Sue Weber, (Treasurer), | | | | | | | | | | | | | | | |
| Old Bakehouse | | | | | | | | | | | | | | | |
| The Street, Bishop Cannings | | | | | | | | | | | | | | | |
| Postcode SN10 2LD | | | | | | |  | | | | | | | | |
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|  | | | | | | **Names of the charity trustees who manage the charity** | | | | | | | | | | | | | | | | | | | |
|  | **Trustee name** | | **Office (if any)** | | | | | | | **Dates acted if not for whole year** | | | | | | **Name of person (or body) entitled to appoint trustee (if any)** | | | | | | | | |
| 1 | Marna Gowan | | Chairman | | | | | | |  | | | | | |  | | | | | | | | |
| 2 | Susan Russell | | Secretary | | | | | | |  | | | | | |  | | | | | | | | |
| 3 | John Wren | | Treasurer | | | | | | |  | | | | | |  | | | | | | | | |
| 4 | Wendy Sladen | | Membership Secretary | | | | | | |  | | | | | |  | | | | | | | | |
| 5 | Fran Johnstone | | Newsletter editor | | | | | | |  | | | | | |  | | | | | | | | |
| 6 | Sarah Green | | Minutes Secretary | | | | | | |  | | | | | |  | | | | | | | | |
| 7 | Ellen Sarewitz | |  | | | | | | |  | | | | | |  | | | | | | | | |
| 8  9 | Robert Harris | |  | | | | | | | 01/4/21 - 01/10/21 | | | | | |  | | | | | | | | |
| Julie Greenacre | | Newsletter editor | | | | | | | 29/3/22 - present | | | | | |  | | | | | | | | |
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| **Names and addresses of advisers (Optional information)** | | | |
| Type of adviser | | **Name** | **Address** |
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| **Name of chief executive or names of senior staff members (Optional information)** | | | |
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|  | Section B Structure, governance and management | |  |
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| **Description of the charity’s trusts** | | | |
| Type of governing document  (eg. trust deed, constitution) | | CONSTITUTION ADOPTED 19/07/1981 AS AMENDED ON 12/02/1984 AS AMENDED ON 15/06/2014 AS AMENDED ON 19/09/2015 | |
| How the charity is constituted  (eg. trust, association, company) | | Association consisting of 170 members. | |
| Trustee selection methods  (eg. appointed by, elected by) | | Trustees appointed or reappointed at Annual General Meeting. | |
| **Additional governance issues (Optional information)** | | | |
| You **may choose** to include additional information, where relevant, about:   * policies and procedures adopted for the induction and training of trustees; * the charity’s organisational structure and any wider network with which the charity works; * relationship with any related parties; * trustees’ consideration of major risks and the system and procedures to manage them. | |  | |

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| **Section C Objectives and activities** | | |
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| **Summary of the objects of the charity set out in its governing document** | | To encourage the public in the active participation in, and enjoyment of, early music, especially in the Border Marches area. To advance, improve, develop and maintain public education in, and appreciation of, the art and science of earlymusic in all its aspects including the presentation of public concerts and recitals. |
| **Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)** | | As Trustees we keep in mind the guidance issued by the Charity Commission on public benefit. We aim to promote, sustain and increase individual and collective knowledge and understanding of early music.  The focus of our activities remains the organisation of early music workshops catering for a range of interests and abilities. The workshops are all led by highly-regarded specialist tutors.  We welcome everyone who wishes to come to our workshops. We are especially keen to attract younger people. Our fees for workshops and membership are modest, and concessions are available for families and students.  We seek to provide for those who are experienced in singing and playing early music and wish to explore more complex areas, and for those who have little experience but want to know more.  We organise occasional concerts associated with the workshops, so that those who enjoy listening to early music but do not sing or play are also catered for.  We offer funding to other organisations in our area for innovative ventures that are aimed at increasing the public appreciation of, and participation in, early music.  We publish an entertaining and informative newsletter and maintain an attractive and useful website, with links to other organisations, information about workshops and much else of interest to members and the wider public. We have a Facebook page. We also send regular emails to remind members about workshops and to inform them of other events directly related to BMEMF. |
| **Additional details of objectives and activities (Optional information)** | | |
| You **may choose** to include further statements, where relevant, about:   * policy on grantmaking; * policy programme related investment; * contribution made by volunteers. | |  |

| Section D Achievements and performance | |
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| **Summary of the main achievements of the charity during the year** | We organised five workshops during the year: four for singers and one for instrumentalists. One workshop for singers took place online because of the Covid19 restrictions. In addition, we organised one online lecture.  We offered financial support to two Early Music projects: £500 to a dance workshop and performance organised by Worcester Early Music, and £1000 to a local Early Music Festival. |

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| **Section E Financial review** | |
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| **Brief statement of the charity’s policy on reserves** | We hold £10,762.24 in unrestricted funds. These are held to meet any deficits which may be incurred by workshops, and any other unforeseen expenditure that may occur, e.g. requests for grants. |
| **Details of any funds materially in deficit** | None |
| **Further financial review details (Optional information)** | |
| You **may choose** to include additional information, where relevant about:   * the charity’s principal sources of funds (including any fundraising); * how expenditure has supported the key objectives of the charity; * investment policy and objectives including any ethical investment policy adopted. |  |

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| Section F Other optional information |
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| **Section G Declaration** | | | | | | | | | | |
| **The trustees declare that they have approved the trustees’ report above.**  **Signedon behalf of the charity’s trustees** | | | | | | | | | | |
| **Signature(s)** | | | | |  | | |  | | |
|  | | | | | | | | | | |
| **Full name(s)** | | | | | Susan Miriam Russell | | |  | | |
|  | | | | | | | | | | |
| **Position (eg Secretary, Chair, etc)** | | | Secretary | | |  | | | | |
|  | | | | | | | | | | |
| **Date** | | |  | | |  | | | | |