



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 04	Year 2020		Day 31	Month 03	Year 2021

Section A Reference and administration details

Charity name Border Marches Early Music Forum

Other names charity is known by BMEMF

Registered charity number (if any) 512160

Charity's principal address Dr John Wren, (Treasurer),
 Stockenny Farm,
 Walton, Presteigne
Postcode LD8 2RE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marna Gowan	Chairman		
2	Susan Russell	Secretary		
3	John Wren	Treasurer		
4	Wendy Sladen	Membership Secretary		
5	Fran Johnstone	Newsletter Editor		
6	Sarah Green	Minutes Secretary		
7	Robert Harris			
8	Ellen Sarewitz			

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION ADOPTED 19/07/1981 AS AMENDED ON 12/02/1984 AS AMENDED ON 15/06/2014 AS AMENDED ON 19/09/2015
How the charity is constituted (eg. trust, association, company)	Association consisting of 180 members.
Trustee selection methods (eg. appointed by, elected by)	Trustees appointed or reappointed at Annual General Meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To encourage the public in the active participation in, and enjoyment of, early music, especially in the Border Marches area. To advance, improve, develop and maintain public education in, and appreciation of, the art and science of early music in all its aspects including the presentation of public concerts and recitals.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

As Trustees we keep in mind the guidance issued by the Charity Commission on public benefit. We aim to promote, sustain and increase individual and collective knowledge and understanding of early music.

The focus of our activities remains the organisation of early music workshops catering for a range of interests and abilities. The workshops are all led by highly-regarded specialist tutors.

We welcome everyone who wishes to come to our workshops. We are especially keen to attract younger people. Our fees for workshops and membership are modest, and concessions are available for families and students.

We seek to provide for those who are experienced in singing and playing early music and wish to explore more complex areas, and for those who have little experience but want to know more.

We organise occasional concerts associated with the workshops, so that those who enjoy listening to early music but do not sing or play are also catered for.

We offer funding to other organisations in our area for innovative ventures that are aimed at increasing the public appreciation of, and participation in, early music.

We publish an entertaining and informative quarterly newsletter and maintain an attractive and useful website, with links to other organisations, information about workshops and much else of interest to members and the wider public. We have a Facebook page. We also send regular emails to remind members about workshops and to inform them of other events directly related to BMEMF.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Because of Covid restrictions, our workshops during the year were all conducted online, via Zoom. Participants were muted, so whether a workshop was designed primarily for singers or instrumentalists, everyone could take part. We introduced a 'Compare and Contrast' model: each tutor compared versions of a particular text as set by different composers. There were 9 such workshops in the year and they proved very popular, attracting large numbers of participants from all areas of the UK and from other countries. Funding for the events was drawn from voluntary contributions from participants and from BMEMF's surplus funds. Any funds remaining after the tutor's fee and other administrative expenses had been paid were donated to the charity 'Help Musicians UK'.

We gave a grant of £1,000 to The Linnarol Consort of viols towards their production of a CD of 16th century music from the Low Countries.

Section E Financial review

Brief statement of the charity's policy on reserves

We hold £11,203.55 in unrestricted funds. These are held to meet any deficits which may be incurred by workshops, and any other unforeseen expenditure that may occur, e.g. requests for grants.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Marna Irene Gowan	
Position (eg Secretary, Chair, etc)	Chairman	
Date		