



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 04	Year 2017		Day 31	Month 03	Year 2018

## Section A Reference and administration details

**Charity name** Border Marches Early Music Forum

**Other names charity is known by** BMEMF

**Registered charity number (if any)** 512160

**Charity's principal address** Dr John Wren, (Treasurer),

Stockenny Farm,

Walton, Presteigne

**Postcode LD8 2RE**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marna Gowan	Chairman	Chairman from 25 June 2017	
2	Margaid Nickalls	Secretary	Secretary from 25 June 2017	
3	John Wren	Treasurer		
4	Wendy Sladen	Membership Secretary		
5	Fran Johnstone	Newsletter editor		
6	Sarah Green	Minutes Secretary		
8	Robert Harris		Council member from 25 June 2017	
9	Elisabeth Talbott		Council member until March 2018	
10	Sue Russell		Chairman and Council member until 25 June 2017	
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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	CONSTITUTION ADOPTED 19/07/1981 AS AMENDED ON 12/02/1984 AS AMENDED ON 15/06/2014 AS AMENDED ON 19/09/2015
How the charity is constituted <i>(eg. trust, association, company)</i>	Association consisting of 180 members.
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Trustees appointed or reappointed at Annual General Meeting.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

<p>To encourage the public in the active participation in, and enjoyment of, early music, especially in the Border Marches area. To advance, improve, develop and maintain public education in, and appreciation of, the art and science of early music in all its aspects including the presentation of public concerts and recitals.</p>
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

As Trustees we have kept in mind the guidance issued by the Charity Commission on public benefit. We have aimed to promote, sustain and increase individual and collective knowledge and understanding of early music.

The focus of our activities remains the organisation of early music workshops catering for a range of interests and abilities. The workshops are all led by highly-regarded specialist tutors.

We welcome everyone who wishes to come to our workshops. We are especially keen to attract younger people. Our fees for workshops and membership are modest, and concessions are available for families and students.

We seek to provide for those who are experienced in singing and playing early music and wish to explore more complex areas, and for those who have little experience but want to know more.

We organise occasional concerts associated with the workshops, so that those who enjoy listening to early music but do not sing or play are also catered for.

We publish an entertaining and informative quarterly newsletter and maintain an attractive and useful website, with links to other organisations, information about workshops and much else of interest to members and the wider public. We have a Facebook page.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We organised seven workshops during the year; two for singers, four for singers and instrumentalists, and one for recorder players

The music we studied ranged from 15<sup>th</sup> century Flemish pieces to works from 18<sup>th</sup> century Rome; from Elizabethan music for Advent to music for Lent from 17<sup>th</sup> century Mexico; from an Italian Mass celebrating the Assumption of the Virgin to songs from the London Pleasure Gardens.

In addition, we were involved in support for early music projects, including the setting up of a new Early Music Forum for Wales.

**Section E****Financial review****Brief statement of the charity's policy on reserves**

We hold £12,379.62 in unrestricted funds. These are held to meet any deficits which may be incurred by workshops, and any other unforeseen expenditure that may occur, e.g. requests for grants.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Marna Irene Gowan	
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	
<b>Date</b>	10 September 2018	